Screen Capture
Apple Mac OS Mojave+

1. Mac OS Mojave introduced the Screenshot application.

    i. Open the Screenshot Application.

        - Press and hold Shift + Command.

        - Press the number 5 and then release all pressed keys.

    ii. Select the screen capture mode you wish to use.

        - Use ⬜ to capture the entire screen.

        - Use ⬜ to capture an application window.

        - Use ⬚ to capture a portion of the screen.

        - Use ⬚ to record the entire screen.

        - Use ⬚ to record a portion of the screen.

    iii. Click Capture.

    > Note: If you are using ⬜ you must select the application you wish capture. If you are using ⬚ or ⬚ you must drag a box around the area of your screen you wish to capture.

2. You may also use hotkeys (page 2) to capture screenshots.

Screen Capture
Apple Mac OS

1. Capture a screenshot of your entire screen.

   i. Press and hold Shift + Command.

   ii. Press the number 3 and then release all pressed keys.

   iii. If your volume is audible you should hear a camera snapping.

   | shift | + | ⌘ command | + | # 3 |

2. Capture a screenshot of a portion of your screen.

   i. Press and hold Shift + Command.

   ii. Press the number 4 and then release all pressed keys.

   iii. The cursor will change to a crosshair (✛).

   iv. Click and drag the cursor to create a box around the area of your screen you wish to capture.

   v. If your volume is audible you should hear a camera snapping.

   | shift | + | ⌘ command | + | $ 4 |

3. Capture a screenshot of a specific application.

   i. Press and hold Shift + Command.

   ii. Press the number 4 + the Space Bar.

   iii. The cursor will change to a camera (📷).

   iv. Click the window you wish to capture.

   v. If your volume is audible you should hear a camera snapping.

   | shift | + | ⌘ command | + | $ 4 | + Space bar

> Note: All captured screenshots will appear on your desktop with the name "Screen Shot [date] at [time].png.