
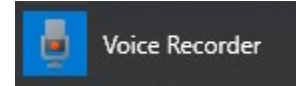



# Recording Your Voice

## Windows 10

1. Locate the Voice Recorder App.

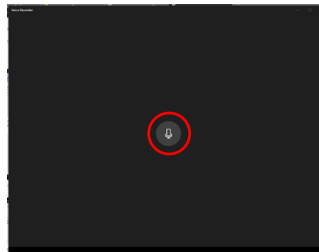
- i. Click  to open the start menu. Scroll down the list of available programs until you get to V and select Voice Recorder.
- [or]



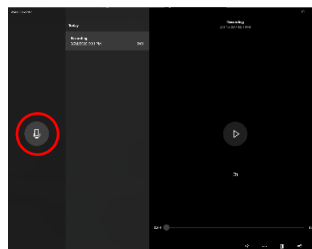
- ii. Click  in your taskbar and search for "Voice Recorder". It should be the first result.

2. Click the record button.

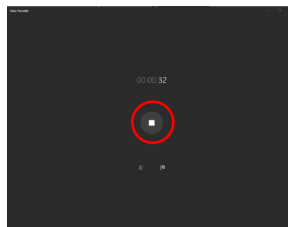
- i. If this is your first recording it will be the only button available.



- ii. If this is not your first recording it will be the button in left most panel.



3. When you have finished your recording, press stop.



4. Locate your voice recording by right clicking on the file and selecting "Open File Location".

